

## Are you new to the community and looking for a job?

### Meet with a Student Employment Advisor for help!

- ✓ **DROP-IN every Wednesday from 1:30-3:30pm in Discovery 115 (CV) or C204 (CR)**
- ✓ **Book an appointment at [www.nic.bc.ca/careercentral](http://www.nic.bc.ca/careercentral) (login with your n number & password)**

### Come see us for help with:

- Resumes
- Interview Prep
- LinkedIn
- Cover Letters
- Work Search Advice
- and more!

### Helpful websites when looking for local employment:

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#### Job Boards:

- NIC's student & alumni Job Board – [www.nic.bc.ca/careercentral](http://www.nic.bc.ca/careercentral)
  - WorkBC - [www.workbc.ca](http://www.workbc.ca) (for everything employment-related in British Columbia)
  - The Job Shop (Comox Valley) – [www.ceas.ca](http://www.ceas.ca) (for local employment opportunities only)
  - Indeed - [www.indeed.ca](http://www.indeed.ca)
  - NIEFS (Campbell River) – [www.niefs.net](http://www.niefs.net) (for employment opportunities in Campbell River and Northern Vancouver Island)
  - Job Bank – [www.jobbank.gc.ca](http://www.jobbank.gc.ca)
  - go2HR (Tourism and Hospitality jobs) – [www.go2hr.ca](http://www.go2hr.ca)
  - SimplyHired – [www.simplyhired.ca](http://www.simplyhired.ca)
- Job Market information for Courtenay, BC - [www.simplyhired.ca/local-jobs/courtenay-bc](http://www.simplyhired.ca/local-jobs/courtenay-bc)

#### Local companies that like to hire students:

Walmart - [careers.walmart.ca](http://careers.walmart.ca)  
 Home Depot - [careershomedepot.ca](http://careershomedepot.ca)  
 Costco - [www.costco.ca/jobs](http://www.costco.ca/jobs)  
 McDonald's – [careers.mcdonalds.ca](http://careers.mcdonalds.ca)  
 Tim Hortons – [jobs.timhortons.ca](http://jobs.timhortons.ca)

#### Volunteer to gain experience and skills:

Comox Valley:  
[www.cafconnection.ca/Comox/Home.aspx](http://www.cafconnection.ca/Comox/Home.aspx)  
 Also check out: Island Health, Courtenay Rec,  
 Habitat for Humanity, and more!

Campbell River: [www.volunteercr.ca](http://www.volunteercr.ca)

## Career Information and Looking for Work:

Students can access [www.careercruising.com](http://www.careercruising.com) username: nic password: comox to explore careers. There are three assessments on here (such as career matching) and other information.

Service Canada youth website programs and resources available at: [www.youth.gc.ca](http://www.youth.gc.ca)

**Chartered Professional Accountants Canada - [www.cpacanada.ca](http://www.cpacanada.ca)**

**Canadian Academic Accounting Association (CAAA) - [www.caaa.ca](http://www.caaa.ca)**

*The CAAA works to advance accounting education and research. For links to accounting programs, go to 'Education' and click on 'Academic Programs'*

**Canadian Institute of Bookkeeping (CIB) - [www.cibcb.com](http://www.cibcb.com)**

*Organization offering certification for bookkeepers. See 'Becoming a CB' section for more information.*

**Canadian Bookkeepers Association (CBA) - [www.c-b-a.ca](http://www.c-b-a.ca)**

*Non-profit organization representing bookkeepers from across the country. Scroll over Resources to find the link to the Education Resources section.*

**Canadian Marketing Association (CMA) - [www.the-cma.org](http://www.the-cma.org)**

*CMA represents the Canadian marketing industry. Look through the helpful Marketing Resources section.*

**Canadian Institute of Marketing (CIM) - [www.professionalmarketer.ca](http://www.professionalmarketer.ca)**

*This organization for professional marketers seeks to become the standards-setting organization for marketers in Canada.*

**Marketing Research and Intelligence Association (MRIA) - [www.mria-arim.ca](http://www.mria-arim.ca)**

*This association represents the Canadian market research industry.*

**Association of Administrative Assistants (AAA) - [www.aaa.ca](http://www.aaa.ca)**

*This organization provides educational and networking opportunities for its members. For more information, click on 'QAA Designation' then 'Program Information'.*